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|  | **The Empire of Chivalry and Steel, Inc.**Meeting Minutes for the Imperial Estates Meeting(Date) |  |

***Notes on using this document: As the Board of Directors was notified on 11/8/19 This format is required by Wells Fargo in order to make changes to the bank account. Use this template for both agendas and minutes of Board of Directors and Imperial Estates meetings. We MUST document full legal name, including middle name/initial, of Board of Directors members. We MUST document officers joining and leaving the Board of Directors.***

***Delete or update everything in italics for publication, including this notice. Be sure and update the date in the header.***

1. Call to Order: *(Time)*
2. Roll Call
	1. Board of Directors (Counts for Quorum) *(Full legal name, including middle name/initial)*

President – *Steven G. Rogers*

Vice President – *Natalia A. “Natasha” Romanova*

Secretary – *Clinton Francis “Clint” Barton*

Treasurer – *R. Bruce Banner*

Sergeant at Arms – *A. E. “Tony” Stark*

* 1. Imperial Electors (Does not count for Quorum)

Imperial Peer: Dame Emlyn Vigamor Enke Ulfgud

Imperial Peer: Baroness Dame Ginevra della Cascata

Imperial Peer: Baroness Dame Kyrie McKay

Imperial Peer: Earl Sir Vladimir Tolos

Imperial Peer: Baron Sir Otto de Bear

Imperial Peer: Al-Amir al-Faris Mikha'il Ibn 'Abdullah al-Nur al-Din

Imperial Peer: Baron Sir Paul de Marseilles

Imperial Peer: Lord Sir Richard "Rabbit" Kirk

Imperial Peer: Baron Sir Dae Nadel von Wermacht

Imperial Peer: Contessa Dame Valdis Hertogafru

Imperial Peer: Earl Sir Ian Michael Pact

Imperial Peer: Lord Sir Adon von Hesser

Imperial Peer: Viscount Sir Gerrit Kendal

Imperial Peer: Contessa Dame Megana Vite

* 1. Landed (Counts for Quorum)

Kingdom of Galandor (Counts as three votes

Regent Sir Kheldar

Kingdom of Vega (Counts as three votes)

HRM Earl Sir Vladimir Tolos VI

1. Officer Reports:

Imperial Minister of Combat:

Imperial Minister of Rolls:

Imperial Minister of Arts and Sciences:

Imperial Minister of the Exchequer:

Imperial Minister of the Sovereign of Arms:

Imperial Minister of the Web:

1. Announcements
2. Corporate Officers Leaving Office *For election years or change of BoD only*
	1. President – *Steven G. Rogers*
	2. Vice President – *Natalia A. “Natasha” Romanova*
	3. Secretary – *Clinton Francis “Clint” Barton*
	4. Treasurer – *R. Bruce Banner*
	5. Sergeant at Arms - *A. E. “Tony” Stark*
3. Corporate Officers Taking Office *For election years or change of BoD only*
	1. Board of Directors Candidates: *Include or attach Letter of Intent*

**President:** *Clark J. Kent*

**Vice President:** *Diana Prince*

**Treasurer:** *Bruce Wayne*

**Secretary:** *Richard John “Dick” Grayson*

**Sgt. At Arms:** *Barbara Gordon*

1. Imperial Officer Elections:

**Imperial Minister of Combat:**

**Imperial Minister of Rolls:**

**Imperial Minister of Arts and Sciences:**

**Imperial Minister of the Exchequer:**

**Imperial Minister of the Sovereign of Arms:**

**Imperial Minister of the Web:**

1. Old Business
2. New Business
3. Adjourn *(Time)*