

SLIP & FALL PREVENTION

Wintertime Exposures

Components to optimize your snow / ice removal processes:

Plan:

- Have a signed contract (if using an outside contractor).
- Contractor/maintenance will have a plow plan to designate where to pile snow.
- Plan for staggered parking (car rotation) for more effective clearance.
- Assigned responsibilities for the contractor and your staff are in place.
- Determine who will be responsible for the upkeep of the dumpster areas.
- Designated walkways are identified (no-walk areas are closed or marked off).
- Drains and downspouts aren't creating slip/fall hazards.
- Salt and shovels are placed at all employee entrances.

Remove:

- Frequency of snow removal: one inch of snowfall or less.
- Snow/ice removal efforts will be completed before the start of the shift or shift change.
- Surfaces are cleared to bare pavement.
- Equipment to clear ice/snow is provided and is in good working condition.

Inspect:

- Conduct/document inspections of main entrances, walkways, and parking lot(s) 30 minutes before shift change.
- Use a snow/ice removal log.
- Designated person(s) should contact contractor/maintenance if they need additional service.

Educate:

- Provide all-staff training for personal safety during winter months.
- Staff should be instructed to use designated walkway during weather events.
- Staff should be told who to notify to report a potential issue(s).
- Have a mass communication system plan to alert staff of weather events.