



# Setting up systems for measuring and reporting on project and programme progress

**Trainer: Shaun Henry**

**Director, Managing Authority, Special EU Programmes Body, Northern Ireland (UK) and former Twinning Adviser, Romania**

# Why it is important?



# Managing Authority

# Monitoring Committee

# Monitoring - The Role of the Monitoring Committee (PMC)

## Article 47 CPR 1303 /2013

- meet at least once a year;
- review implementation of the programme;
- progress made towards achieving the objectives of the programme;



# Monitoring – The role of the PMC

- financial data;
- common and programme-specific indicators, including changes in the value of result indicators;
- progress towards quantified target values;
- progress towards the milestones defined in the performance framework;
- the results of any qualitative analyses.



# Monitoring - role of the PMC

**(Article 110 CPR 1303 /2013 )**

(a) any issues that affect the performance;

(b) evaluation plan and the follow-up;

(c) communication strategy; (see Article 116 CPR 1303/2013)

(d) implementation of major projects;

(e) implementation of joint action plans;

# Monitoring - role of the PMC

**(Article 110 CPR 1303 /2013 )**

(f) equality;

(g) sustainable development;

(h) ex ante conditionalities as relevant

(i) financial instruments.

## PMC shall examine and approve...

annual and final implementation reports;

communication strategy and any amendment of the strategy;

any proposal by the managing authority for any amendment to the operational programme.



## Promoting **partnership** - PMC

- Balance of membership
- Training of members
- Clear rules of procedures
- Agenda
- Papers
- Minutes - action points
- Feedback to sector
- Observers



# Monitoring - the role of the Managing Authority

**Article 125 CPR 1303/2013**

support the work of the PMC provide it with the information it requires to carry out its tasks;

draw up and, after approval by the monitoring committee, submit to the Commission annual and final implementation reports;

# Managing Authority- data management

- establish a system to record and store in computerised form data on each operation necessary
- monitoring, valuation, financial management, verification and audit, including data on individual participants in operations, where applicable;

## Previous experience and issues

- *Large discrepancies between targets in the OP and achievements;*
- *Modifications required to Operational Programme;*
- *"Over achievement" due to definitional issues;*
- *"Under achievement" due to poor alignment of selection procedure to operational programme;*

## Previous experience and issues

- *Large number of indicators;*
- *Data collection end loaded towards the end of the programme period;*
- *Financial indicators dominated discussions;*

# Data quality - What are the challenges?

- Data accuracy
- Data comparability
- Timeliness of collection

## Data accuracy

- Need to have system that accurately records data;
- System must enabling checking and verification;
- System must allow for correction of data;
- Must have clarity on responsibility:  
*project; intermediate body; Managing Authority*

# Data comparability

- Common indicators must be consistent across all Member States
- Programme indicators must be consistent across all operations
- Other indicators may be tailored to a specific operations.



# Definitions are key: ERDF example

## ***CO 24: Number of new researchers in supported entities:***

- *Fully time equivalent (FTE)*
- *Gross new working positions ( not counting origin of worker , provided total number increases)*
- *New or existing entity*

# Definitions are key: ESF example

## ***C02: Long term unemployed***

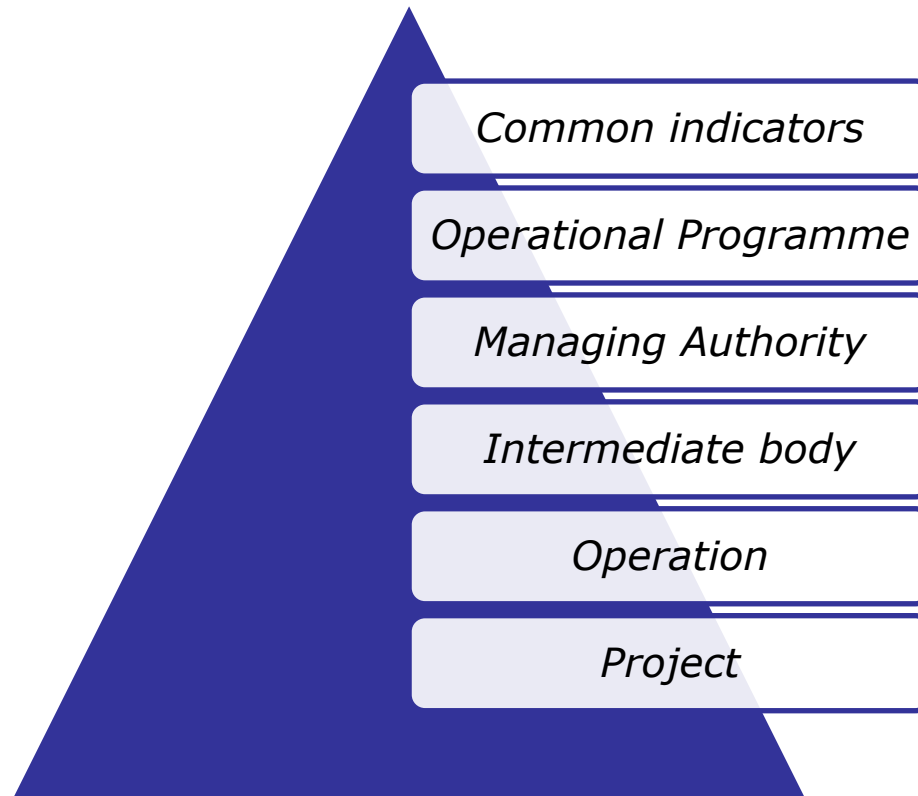
*youth < 25 years, more than 6 months  
continuous unemployment*

*Adult > 25 years, more than 12 months  
continuous employment*

*Age based on date of entry into operation*

*Term unemployed defined in C01*

# Shared definitions are key:



## Data collection – timeliness.

- Regular updates to inform PMC meetings
- Update to inform AIR
- Completed operations - different approaches for ERDF and ESF

# Using data for reports

- Need to supplement formal achievements against targets
- Include value of contract issued
- Achievements against contracts issued.

# Quality assurance of data



# Quality assurance of data:

*Include in call for proposals*

*Issue clear guidance notes during implementation*

*Training to projects on data recording and data entry*

*Management verifications to check completeness and reliability*

*Use on-the sport to check data entry*



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# End



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