

Operational Rules of the Executive Committee of the International Information and Networking Centre for Intangible Cultural Heritage in the Asia-Pacific Region

Article 1

Objective

The purpose of these rules is to provide guidelines for the Operational Rules of the Executive Committee (hereinafter referred to as "the Committee") to established in the International Information and Networking Centre for Intangible Cultural Heritage in the Asia-Pacific Region (hereinafter referred to as "the Centre") under the auspices of the United Nations Educational, Scientific and Cultural Organization (hereinafter referred to as "UNESCO") , in accordance with Article 21 of the Operational Rules of the Governing Board of the Centre (hereinafter referred to as "the Operational Rules ")

Article 2

Composition

The Members of the Committee shall be as follows.

- (a) the Director General of the Heritage Promotion Bureau of CHA
- (b) the Director General of Cultural Affairs Bureau of the Ministry of Foreign Affairs and Trade of the Republic of Korea
- (c) the Director General of the National Research Institute of Cultural Heritage
- (d) the President of the Foundation for the Preservation of Cultural Properties, the Republic of Korea
- (e) the Chair of the Committee for Safeguarding Intangible Cultural Heritage, the Republic of Korea
- (f) the Director of the Centre

Article 3

Chairperson and Vice-Chairperson

1. The Committee shall have a Chairperson and a Vice-Chairperson.
2. The Chairperson shall be the Director General of Heritage Promotion Bureau of CHA and the Chairperson shall preside over the meeting.
3. The Vice-Chairperson shall be appointed by the Chairperson, and in the absence of the Chairperson, the Vice-Chairperson shall be the acting Chairperson..

Article 4

Matters of Deliberation and Resolution

Matters that shall be deliberated and resolved are

- (a) enacting and amending rules for the operation of the Secretariat of the Centre
- (b) determining the financial, administrative, and personnel management procedures of the Centre
- (c) deciding the participation of regional intergovernmental and international organisations in the activities of Centre
- (d) recommending candidates for the Governing Board Members or Auditor
- (e) setting up a special body, affiliated body, and advisory body for the operation of Secretariat
- (f) drawing up revised supplementary budgets and reserved fund expenditures
- (g) other matters delegated from Governing Board Meetings

Article 5

Quorum

1. The attendance of a majority of the total Members shall be necessary for opening the session, and the concurrent vote of a majority of the Members present shall be necessary to pass a resolution of the Board.
2. The Chairperson has the right to input his/her decision in the case of tie vote.

Article 6

Application

Matters involving the procedure for convoking the Committee, calling up agenda, manners, and methods of resolutions, resolution documentation, preparation of the minutes, and business and affairs not covered in this rule shall apply the Operational Rules

Supplementary provision These rules shall enter into force on 28 November 2011.