

5 Programmes and Activities of 2012

□ Colligation

Strategic Area	Programmes	Activities
<p style="text-align: center;">Building Foundation for Information-Oriented ICH Safeguarding</p>	<p>1.1 Collecting Information on the Current Status of ICH Safeguarding in the Asia-Pacific Region</p>	<ul style="list-style-type: none"> · Collect data on ICH safeguarding efforts in target countries · Identify urgent needs and pending issues in the ICH field in each state
	<p>1.2 Supporting ICH Identification and Documentation</p>	<ul style="list-style-type: none"> · Develop a foundation for information sharing by identifying and documenting ICH safeguarding · Identify ICH in Central Asia using online tools, support field surveys, and develop online programmes
	<p>1.3 Producing Video Documentation of Asia-Pacific ICH</p>	<ul style="list-style-type: none"> · Work with Vietnamese experts to record high-definition videos · Edit and disseminate multimedia contents for ICH education and promotion purpose · Develop guidelines for ICH video documentation
	<p>1.4 Restoring and Digitising ICH-Related Data</p>	<ul style="list-style-type: none"> · Assist in restoring damaged ICH-related data · Publish promotional materials using the digitised ICH data to raise public awareness
	<p>1.5 Assisting Member States in Accessing and Managing Information of ICH Safeguarding Systems and Policies</p>	<ul style="list-style-type: none"> · Provide states with information of ICH safeguarding polices and measures · Support organising expert workshops and conducting field research

		<ul style="list-style-type: none"> · Publish and disseminate ICH guidebooks for each state
	Budget	230 million KRW
Establishing Cooperative Networks for ICH	2.1 Developing UNESCO Policy Collaboration and Strategy	<ul style="list-style-type: none"> · Participated in meetings and events related to UNESCO and C2 Centres
	2.2 Organising Sub-regional Network Meetings	<ul style="list-style-type: none"> · Organised sub-regional network meetings (South-East Asia, Central Asia, and the Pacific)
	2.3 Establishing International Expert Cooperation Networks	<ul style="list-style-type: none"> · Organised expert meetings for ICH-related organisations and experts
	2.4 ICH Enhancement Projects for Raising Awareness of ICH	<ul style="list-style-type: none"> · Organised and supporting activities for enhancing ICH visibility among the public
	Budget	200 million KRW
Raising Awareness and Promoting ICH	3.1 Publishing the <i>ICH Courier</i> (quarterly newsletter) and UNESCO ICH Lists in Korean	<ul style="list-style-type: none"> · Published <i>ICH Courier</i> (vol.11 and vol.12) · Editing back issues of the <i>ICH Courier</i> in Korean and preparing for publication · Completed contracts to publish an ICH guidebook (Philippines) and UNESCO Convention Lists
	3.2 Promoting Intellectual Property Rights in Relation to Information Materials and Documentation of ICH	<ul style="list-style-type: none"> · Received the interim report of the first year's programmes · Analysing the result report and preparing for publishing a consolidated report
	3.3 Promoting the Role of ICH Communities and NGOs	<ul style="list-style-type: none"> · Conducting fundamental surveys, analysis, and categorisation on target groups · Developing a database and building a web directory of the collaboration network of the

		Asia-Pacific region on ICHCAP's website
	3.4 Developing and Distributing ICH-Related Digital Contents	<ul style="list-style-type: none"> · Developing ICH-related multimedia contents using information and communication technology · Developing a database for managing ICH data and a cultural atlas
	Budget	230 million KRW
Official Development Assistance (ODA)	4.1 Supporting ICH Identification and Documentation for Building ICH Information Capacity	<ul style="list-style-type: none"> · Supporting Member States to establish an information foundation through developing ICH safeguarding system
	Budget	90 million KRW
Planning and Administrative Management	5.1 Planning and Management	<ul style="list-style-type: none"> · Human resources affairs and organisation management
	5.2 Operating Governing Board Meeting and Executive Committee Meeting	<ul style="list-style-type: none"> · Organise Executive Committee Meeting
	Budget	1,361 million KRW
Total		2,111 million KRW

□ Details

1.1 Collecting Information on the Current Status of ICH Safeguarding in the Asia-Pacific Region

- Purpose: Collect relevant information on ICH safeguarding efforts of Member States in the Asia-Pacific region and use the data to develop the Centre's future projects and strategies
- Activities
 - Collecting basic data on ICH safeguarding efforts, including ICH

- inventories, safeguarding systems and policies, and relevant institutes
- Identifying urgent needs and pending issues in the ICH field in each state
- Outcome
 - Selected target countries and concluding contracts on conducting field surveys of ICH safeguarding efforts: Myanmar, Kazakhstan, Palau, and Vanuatu
 - Contacted prospective target countries: Brunei, Malaysia, Iran, and Afghanistan
 - Conducting ICH field surveys in each target country and receiving interim reports (in progress)
- Future Plan
 - Selecting one additional target country: Iran
 - Compiling the final report and publishing report on ICH field surveys

1.2 Supporting ICH Identification and Documentation

- Purpose: Create a foundation for information sharing and enhance ICH identification and documentation in Central Asia using online tools
- Activities
 - Developing a foundation for information building and sharing by identifying and documenting ICH safeguarding at the national or regional level
 - Identifying ICH in Central Asia using online tools, supporting field surveys, and developing online programmes (websites) as a three-year documentation project
- Outcome
 - Promoting the first year programme for four target countries (Kazakhstan, Kyrgyzstan, Tajikistan and Uzbekistan): Preliminary ICH identification and documentation
 - Received the first year report of each target country: Interim reports and result reports
 - Organised a meeting on inventory-making projects in connection

with the Central Asia Sub-regional Network Meeting as follows:

- Date and venue: 23-24 May 2012, Bishkek, Kyrgyzstan
 - Topic: Developing and Online Systems for ICH Inventory Making in Central Asia
 - Adopted the 2012 Action Plan for Execution of the Second Phase of the Project including the following activities:
 - Organising a working group for the development of an online database system(s) for ICH inventorying;
 - Creating, distributing, and operating an open source ICH database system(s) using online tools; and
 - Conducting an onsite survey and inputting data into database system(s) based on tentative ICH inventory
 - Organised groups to promote the second year programme: working group and advisory group
- Future Plan
 - Establish the second year programme plan of each target country and make contracts
 - Conduct field surveys of each target country and develop an online database system

1.3 Producing Video Documentation of Asia-Pacific ICH

- Purpose: Raise awareness and promote ICH visibility in the region by producing documented videos
- Activities
 - Developing video guidelines for documenting
 - Working with Vietnamese experts to record high-definition videos
 - Editing and disseminating educational multimedia contents
- Outcome
 - Organised an expert workshop for documenting the ICH of Viet Nam on 2-3 July 2012
 - Conducted co-documentation with Viet Nam for Ca trù singing on 4-8 July 2012 in Nagi Cau, Hanoi
 - Documented two ICH elements (Water Puppetry of Ra Village and

Cap Sac Ceremony of Then Tay) in Viet Nam by VIM researchers from September 2012 to April 2013

- Future Plan
 - Edit the co-documented video of Ca trù singing by Korea and Viet Nam
 - Support documentation project by Vietnamese experts for two additional elements—water puppetry of Ra village, Cap Sac ceremony of Then Tay—of Vietnamese ICH
 - * Project contract signed between ICHCAP and the VIM in September.
 - * Develop a collaborative project on video documentation: Promote the conclusion of an MoU between the Centre and EBS (Educational Broadcasting System, Republic of Korea)

1.4 Restoring and Digitising ICH-Related Data

- Purpose: Secure resources of superannuated and damaged ICH data and promote ICH visibility through restoration and digitisation
- Activities
 - Assisting in restoring superannuated and damaged data related to ICH in the region
 - Publishing promotional materials using the restored and digitised ICH data to raise public's awareness
- Outcome
 - Examined the current status of analogue data in the Pacific (Solomon Islands) and received ICH-related data for a digitising sample: U-matic videotapes in the Solomon Islands National Museum
 - Received restored sound resource from Mongolia: ten-CD set of Mongolian ICH
- Future Plan
 - Digitise sample materials from the Solomon Islands National Museum
 - Produce Mongolian ICH CD sets in English

1.5 Assisting Member States in Accessing and Managing Information of ICH Safeguarding Systems and Policies

- Purpose: Assist Member States in developing ICH safeguarding policies and measures and disseminate ICH safeguarding system
- Activities
 - Providing Member States with information to develop ICH safeguarding policies and measures
 - Supporting organising expert workshops and conducting field research
 - Publishing and disseminating ICH guidebooks
- Outcome
 - Analysing materials from the ICH field survey in Tonga
 - List of identified ICH elements in Tonga through field works
 - Regulation on management of ICH Committee in Tonga
- Future Plan
 - Continue to conduct a field survey to identify and acknowledge the ICH practitioners of Tonga
 - Publishing a Tonga's ICH guidebook

2.1 Developing UNESCO Policy Collaboration and Strategy

- Purpose: Identify international ICH issues and trends and reinforce collaboration among UNESCO and ICH-related institutions in the Asia-Pacific region
- Activities
 - Participating in intergovernmental meetings and forums organised by UNESCO
 - Participating in forums and events to develop strategies for promoting the implementation of the Convention
 - Participating in steering meetings and governing board meetings in China and Japan for collaboration among C2 Centres related to ICH safeguarding in the Asia-Pacific region
- Outcome
 - Participated in the meetings conducted by C2 Centres:

- Governing Board Meeting of the C2 Centre in China (21 to 24 February 2012, Beijing)
- Meeting of C2 Centres for ICH in the Asia-Pacific Region (27 to 30 April 2012, Bangkok)
- Participated in UNESCO meetings
 - UNESCO Executive Board Meeting (5 to 12 March 2012, Paris)
 - General Assembly of the Convention (4 to 8 June 2012, Paris)
- Participated in a symposium on cultural rights (6 to 14 July, Solomon Islands)
- Future Plan
 - Participate in UNESCO working groups to examine the scale and range of ICH (October 2012, Paris)
 - Participate in the 7th IGC Meeting of the 2003 Convention (3 to 7 December 2012, Paris)

2.2 Organising Sub-regional Network Meetings

- Purpose: Discuss regional task and strategies for sub-regional collaboration regarding the implementation of the 2003 Convention.
- Activities
 - Sharing information on ICH safeguarding efforts and developing cooperative works at the sub-regional level
- Outcome
 - Organised the third collaborative network meeting for safeguarding ICH in the Pacific region (29 February to 1 March 2012, Cook Island)
 - Presentation for safeguarding of ICH in the Pacific region
 - Discussion on building an ICH website of the Pacific region
 - Adopted a recommendation for ICH safeguarding in the Pacific region
 - Organised the third collaborative network meeting for safeguarding ICH in the Central Asian region (23 to 24 May 2012, Bishkek, Kyrgyzstan)
 - Monitoring of the progress of the collaborative project for ICH identification and documentation in the Central Asian region
 - Discussion on developing an online database system(s) for ICH inventorying
 - Organised the first Sub-regional Meeting for ICH in South-East Asia (10 to 12 September, Jakarta)

- Presented the current status and issues of ICH safeguarding in South-East Asia
- Discussed how to strengthen regional collaboration with a focus on information and networking
- Adopted an agenda for collaborating on ICH safeguarding in the region

2.3 Establishing International Expert Cooperation Networks

- Purpose: Organise network programmes for encouraging information sharing and building networks among policymakers and experts in the ICH field in the Asia-Pacific region
- Activities
 - Organising ICH expert network meetings in the Asia-Pacific region
 - Organising domestic an ICH expert network meeting
- Outcome
 - Organised a domestic meeting for ICH-related organisations in Korea to promote ICHCAP's activities (1 January 2012, Seoul, Korea)
 - Organised an ICH safeguarding symposium to discuss new trends and current issues (21 June 2012, Dangjin, Korea)
- Future Plan
 - Organise the 2012 International Conference on ICH Safeguarding (5 to 6 October 2012, Seoul)
 - Organise the Expert Network Symposium of ICH (7 to 9 October 2012, Andong, Korea)

2.4 ICH Enhancement Projects for Raising Awareness of ICH

- Purpose: Raise awareness of the importance of ICH safeguarding to contribute to promoting the visibility of ICH safeguarding activities
- Activities
 - Organising and supporting activities for enhancing ICH visibility among the public

- Outcome
 - Organised an ICH traveling photo exhibition (April 2012, Dangjin, Korea)
 - Conducted a feasibility study on establishing an international award in the ICH field (February 2012)
- Future Plan
 - Sponsor a performance, *2012 One Asia in Dance* to be organised by the Asia Dance and Culture Centre (October, Busan, Korea)
 - Hold consultation meetings to develop further promotional activities in collaboration with various stakeholders in the field

3.1 Publication of the *ICH Courier* (quarterly newsletter) and UNESCO ICH Lists in Korean

- Purpose: Enhance ICH visibility and promote ICHCAP's activities by disseminating information about ICH and issues regarding ICH safeguarding in the Asia-Pacific region
- Activities
 - Publishing the *ICH Courier* in English and Korean (also published on the UNESCO website)
 - Publishing translated books on ICH and guidebooks introducing ICH at the national and regional levels
 - Disseminating other ICH publications to UNESCO Member States, partner organisations, ICH stakeholders, and the general public
- Outcome
 - Published and disseminated the *ICH Courier* volumes 11 and 12
 - Edited back issues of the *ICH Courier* in Korean and prepared for publication
 - Signed a contract and prepared texts and photos for publishing a guidebook on ICH in Philippines
 - Signed a contract and translated contents for publishing the following 2010/2011 UNESCO ICH Lists books in Korean:
 - 2010/2011 Representative List of ICH of Humanity
 - 2010/2011 List of ICH in Need of Urgent Safeguarding

- 2011 Register of Best Safeguarding Practices
 - Published a leaflet on 2011 UNESCO ICH Lists in Korean
- Future Plan
 - Publish and distribute the aforementioned three books of the 2010/2011 UNESCO ICH Lists in Korean
 - Publish and distribute *ICH Courier* volumes 13 and 14
 - Publish final reports on the *2011 International Conference* and the *ICH Expert Networking Meeting in the Asia-Pacific Region*
 - Produce French and English versions of the 2010/2011 UNESCO ICH Lists (six volumes)

3.2 Promoting Intellectual Property Rights in Relation to Information Materials and Documentation of ICH

- Purpose: Develop guidelines through field surveys for protecting intellectual property in the process of ICH information building and sharing
- Activities
 - Conducting a field survey on intellectual property issues in the process of ICH information building and sharing
 - Developing guidelines for protecting intellectual property in the process of ICH information building and sharing
- Outcome
 - Received interim reports of the field survey on intellectual property issues in process of ICH information building and sharing
 - Analysed the interim reports and provided feedback for the final report
 - Received and analysed final reports and preparing for publication (in progress)
- Future Plan
 - Publish the report of the field survey on intellectual property issues in the process of ICH information building and sharing
 - Establish plans for developing guidelines on protecting intellectual property rights in the process of ICH information building and sharing

3.3 Promoting the Role of ICH Communities and NGOs

- Purpose: Establishing a cooperative network web directory and database
- Activities
 - Conducting fundamental surveys, analysis, and categorisation on target groups
 - Developing database and building a web directory of the collaboration network of the Asia-Pacific region on ICHCAP's website
- Outcome
 - Collected and analysed fundamental data and established a database on people and organisations
 - Organised a consultation meeting on developing database of individuals and institutions in ICH field (3 September 2012, Daejeon)
- Future Plan
 - Establish an ICHCAP database and web directory

3.4 Developing and Distributing ICH-Related Digital Contents

- Purpose: Contribute to raising public awareness, especially for younger generations, by developing and disseminating ICH-related digital contents
- Activities
 - Developing multimedia contents related to ICH by using information and communication technology
 - Developing a database for managing ICH data and a cultural atlas within the ICH documentation project for the Central Asian region
- Outcome
 - Organised an expert meeting on the methodologies of building ICH information in connection with the Central Asia Sub-regional Network Meeting
 - Date and venue: 24 May 2012, Bishkek, Kyrgyzstan
 - Topic: Establishing a database system and developing cultural

atlas on ICH in the region

- Developed the metadata related to the database system design
- Future Plan
 - Design the database and metadata to manage Central Asian ICH
 - Produce and distribute CDs of ICH sound sources in Mongolia and Uzbekistan through digital restoration (under consideration)

4.1 Supporting ICH Identification and Documentation for Building ICH Information Capacity

- Purpose: Support Member States in building information-based capacity
- Activities
 - Supporting Member States to establish an information foundation through disseminating ICH safeguarding systems
- Outcome
 - Established a plan for Bhutan and signed a contract on programmes
 - Established a plan for Laos and considering a contract
 - Made contract with GNH Commission of Bhutan (26 July 2012) to conduct the second year programmes in Bhutan (six regions) and hold a workshop for experts and administrators concerned
 - Made contract with Laos to conduct the second year programmes in Laos (29 August 2012)
 - Organised personnel exchange seminar for ICH safeguarding in Myanmar (16 to 22 September 2012, Daejeon and Seoul, Korea)
- Future Plan
 - Conduct field surveys to identify ICH and the holders in target states
 - Support inventory making for target states

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Audit Report for 2011 (Summary Report)

□ Purpose

- Examine the status of the budgetary expenditures of the parent agency from 1 July 2011 to 31 December 2011 (budget)
 - Examine the appropriateness of accounting procedures in accordance with auditing standards of the Republic of Korea (accounting)
- **Applicable Act**
- Rules for establishing and supervising a non-profit corporation concerned with the Ministry of Culture, Sports and Tourism and the Cultural Heritage Administration of the Republic of Korea
 - Audit in accordance with the financial accounting operational rules of the Ministry of Public Administration and Security of the Republic of Korea
 - Audit in accordance with the rules for accounting standards of the Republic of Korea
 - Constitution of ICHCAP
- **Audit Period and Participants**
- Audit Period: 13 August 2012 to 31 August 2012
 - Audit Participants: Doo-Soo KIM, Kwang-Seo PARK, and Min-Kyeong SEO (ShinJung Accounting Corporation)
- **Scope of Audit**
- Examine the status of budgetary expenditures of the parent agency from 1 July 2011 to 31 December 2011 (budget)
 - Examine the appropriateness of the detail expenditures of each area (Foundation for Information Building and Sharing for ICH, Cooperative Network for ICH, and General Operation Expenses)
 - Examine the appropriateness of budget execution
 - Examine the financial condition and status of fiscal management in accordance with the rules for accounting standards of the Republic of Korea
- **Audit Result**
- Income: 1,346,528,448 (KRW), Expenditure: 1,344,245,698 (KRW)

Returned: 2,282,750 (KRW) / Completed the transfer of government subsidies

- Underlying net assets (succeeded from the Cultural Heritage Foundation)

(Unit: Thousand KRW)

Classification	Details	Amount
Equipment	Succeeded at the establishment	60,640,206
Deposit for lease	Succeeded at the establishment	83,000,000
Total		143,640,206

* The underlying net assets are succeeded from another organisation at the time of establishment, and they will be recognised as depreciation costs or a depletion of assets

- Recognition of expenditure and object assets of post management

(Unit: Thousand KRW)

Classification	Details	Amount
Equipment	Expenditure of 2011	14,415,430
Deposit for lease	Expenditure of 2011	155,000,000
Accrued severance benefits	Expenditure of 2011	21,035,345
Total		190,450,775

* Audit Report: Attached for Reference