

**Minutes of the First Board Meeting of International Research  
Centre for Intangible Cultural Heritage in the Asia-Pacific Region**

3<sup>rd</sup> October 2011, 9:30am -11:30 am  
At Rihga Royal Hotel Sakai, 3F Rikyu 1

Board members:

Present:

**Timothy CURTIS** Programme Specialist for Culture  
UNESCO Regional Bureau of Education in Asia and the Pacific (Bangkok)  
**MINAMI Tetsuhito** Senior Specialist for Cooperation with UNESCO, Ministry of  
Education, Culture, Sports, Science and Technology, Japan, qua a deputy of  
**FUJISHIMA Nobuo** Secretary-General of Japanese National Commission for  
UNESCO  
**KONDO Seiichi** Commissioner of Agency for Cultural Affairs, Japan  
**KONO Toshiyuki** Professor of Kyushu University, Japan  
**SASAKI Johei** President of National Institutes for Cultural Heritage, Japan  
**SUDO Ken'ichi** Director-General of National Museum of Ethnology, Japan  
**TAKEYAMA Osami** Mayor of Sakai City, Osaka, Japan  
**WANG Hanjie** Director of the Division of Multilateral Affairs, Bureau for External  
Cultural Relations, Ministry of Culture, Peoples Republic of China  
**YI Kyung-hoon** Director of International Affairs Division of the Cultural Heritage  
Administration, Republic of Korea

Absent:

Chair: Sasaki Johei

Vice-chair: Minami Tesuhito

Quorum Present? : Yes

Observers:

**YANG Zhi** Director of the International Training Centre for Intangible Cultural  
Heritage in the Asia-Pacific Region, Peoples Republic of China  
**YUAN Jie** The International Training Centre for Intangible Cultural Heritage in  
the Asia-Pacific Region, Peoples Republic of China  
**BAI Bing** Project Officer of the Division of Multilateral Affairs, Bureau for External  
Cultural Relations, Ministry of Culture, Peoples Republic of China  
**PARK Seong-Yong** Acting Secretary-General of the International Information and  
Networking Centre for Intangible Cultural Heritage in the Asia-Pacific Region,  
Republic of Korea  
**PARK Weon-Mo** Chief of Information and Research Section of the International  
Information and Networking Centre for Intangible Cultural Heritage in the

Asia-Pacific Region, Republic of Korea

**KIM Deok-Soon** Chief of Cooperation and Networking Section of the International Information and Networking Centre for Intangible Cultural Heritage in the Asia-Pacific Region, Republic of Korea

**FUJII Tomoaki** Director General of International Research Centre for Intangible Cultural Heritage in Asia and the Pacific (IRCI), Japan

**OHNUKI Misako** Deputy Director General of IRCI, Japan

**MATSUMOTO Masanori** General Affairs Director of IRCI, Japan

**KODAMA Shigeaki** Associate Fellow of IRCI, Japan

**MURATA Naoki** Director-General, Public Diplomacy Department, Ministry of Foreign Affairs, Japan

**MORIYAMA Hiroko** Multilateral Cultural Cooperation Division, Ministry of Foreign Affairs, Japan

**MINAMI Shinpei** Director, Office for International Cultural Exchange, Agency for Cultural Affairs, Japan

**ITO Shingo** Director, Secretarial Division, Commissioner's Secretariat, Agency for Cultural Affairs, Japan

**TAMURA Koichi** Deputy Mayor of Sakai City, Osaka, Japan

**MIZOGUCHI Katsumi** Senior Adviser, Coordination of International Organizations, Sakai City Government, Osaka, Japan

**SHIMA Tetsuya** Director General of Culture and Tourism Bureau, Sakai City Government, Osaka, Japan

**TAKAGI Toshiaki** Deputy Director of Sakai City Museum, Sakai City Government, Osaka, Japan

**HIROSE Kayoko** Assistant Manager, Art Research and Planning Division, Sakai City Museum, Sakai City Government, Osaka, Japan

**JO Soken** Art Research and Planning Division, Sakai City Museum, Sakai City Government, Osaka, Japan

**TATSUNO Yuichi** Executive Director, National Institutes for Cultural Heritage, Japan

**KANAYA Fumiaki** Secretary-General, National Institutes for Cultural Heritage, Japan

**FUJIMOTO Shin'ya** Director, General Affairs of National Institutes for Cultural Heritage, Japan

## **Schedule**

See appendix 1

## **Agenda**

- (1) IRCI's Long-term and Medium-term Programmes
- (2) Draft Work Plan and Budget
- (3) Regulations of IRCI

- (3)-1 Rules of Procedure of the first meeting of the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region under the Auspices of UNESCO (Category 2)
- (3)-2 The Rule of administration for the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region
- (3)-3 Rules for the Executive Committee of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region
- (3)-4 Institutional Rules of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region
- (3)-5 Rules of Administration for the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region
- (3)-6 Rules for the Advisory Body of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region
- (4) Tentative Institutions participating IRCI's Research Activities
- (5) Others

## **Discussions**

### (1) IRCI's Long-term and Medium-term Programmes:

Adopted in its original form (See appendix 2)

### (2) Draft Work Plan and Budget

Adopted in its original form (See appendix 3)

### (3)-1 Rules of Procedure of the first meeting of the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region under the Auspices of UNESCO (Category 2)

Adopted in its original form (See appendix 4)

### (3)-2 The Rule of administration for the Governing Board of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region

Adopted with rule 6-4 added (See appendix 5)

### (3)-3 Rules for the Executive Committee of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region

Adopted with rule 2-1 deleted and 3-(7) modified (See appendix 6)

### (3)-4 Institutional Rules of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region

Adopted in its original form (See appendix 7)

(3)-5 Rules of Administration for the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region

Adopted in its original form (See appendix 8)

(3)-6 Rules for the Advisory Body of the International Research Centre for Intangible Cultural Heritage in the Asia-Pacific Region

Adopted with rule 2 modified and rule 3-2 added (See appendix 9)

**Questions and Comments from board members as regards the modification of rules:**

On the addition of the rule 6.4 of The Rule of administration for the Governing Board and the deletion of the rule 2-1 of Rules for the Executive Committee

Curtis: Clarification of the relationship between committee and board is needed. Advisory body is necessary for technical substantive research issues advised by the board's decisions and quality controls.

Chair: What do you think on the relationship between committee and board, prof. Kono?

Kono: The relationship between board and committee and the function of advisory board needs clarification. This is very important point and we must clarify them at this meeting.

Chair: On the relationship between board and committee, what do you think?

Curtis: On rule of executive committees function, I would like to remove the first paragraph (2-1). When compared with rule 2.1 of governing board, what is the function of governing board if the five items of rule 2-1 of the executive committee is transferred to and discussed in the executive committee? So the rule 2-1 of executive committee must be deleted. On the rule 2-2, it remains undeleted.

Fujimoto: On the budget, if it should be discussed in the governing board, the board should be yearly held. What do you think on this point?

Curtis: On the budget, at the governing board, we discuss the budget supposing that it would be almost the same in the second year.

Kono: The work plan and budget is the most important matter concerning on the activity of the IRCI. We discuss the budget at the board supposing that there would

be no major change on the second year's budget. If there is a very large modification on the budget of the second year, we can discuss it using, for example, TV conference.

Other board members: We can use document review, mail review and other devices to discuss such problems.

Fujimoto: Rule 6.4 is added to the Rule of Administration for the Governing Board to use the TV conference and other remote communications to held governing board.

Kono: Rule 2-1 of executive committee will be deleted?

Chair: We adopt the rules with the modification discussed above.

On the modification of the rule 3 (7) of Rules for the Executive Committee and modification of the rule 2 of Rules for the Advisory Body and addition of the rule 3.2 of Rules for the Advisory Body

Chair: On the rules for the advisory body, how do you think of the member of the body that is prescribed in rule 3?

Curtis: We also need to discuss the rule 2 of advisory body. It is not clear that the minimum number of the body and the region from which the member will be selected.

Kondo: Who has the appointive power of Advisory Board? I suggest that at least one member of the body shall be selected from the area other than the Asia-Pacific region.

Fujii: We are thinking that members of Advisory Board are recommended from Society for Japanese Folk Music.

Chair: Who has the appointive power?

Fujimoto: I would like to suggest that the Centre shall submit the list of candidates for the members of the advisory body to the governing board for its approval.

Board members: I agree it.

Kondo: On rules of the process of selection of the member, it will be inscribed to the rule?

Fujimoto: Yes. That is added as the rule 3.2. On the rule 3(7) of Rules for the Executive Committee, we would like to add the phrase because there is no previous

explanation of the advisory body if we delete the rule 2.1 of Rules for the Executive Committee.

Kono: If we delete rule 2.1 of the Rules for the Executive Committee, we also need to modify the rule 2 of the advisory body because there is no subject discussed at the advisory body. We need to modify the rule 2. I shall propose the modified rule.

Kono: It is consisted of two sentences. The advisory body shall advice the Centre for its implementation of examinations, adoptions and decisions of the Governing Board as according to the rule of administration for Governing Board. The advisory body shall receive reports on the Centre's above mentioned implementation.

Curtis: The first one is good, the second one makes me wondered. The report should be directly presented to the Board and Advisory Body advices to the Board on the report. The report line should be one.

Curtis: If the Board requests the advice to the Advisory Body, the Body will advice to the Board on the report submitted.

Chair: The first sentence is as prof. Kono suggested, the second sentence is as Mr. Curtis modified.

Kondo: The Advisory Body will, shall or may?

Curtis: "shall" is too strong.

Curtis: The advisory board may advise the governing board on the report submitted by the Centre.

Fujimoto: They will be added to the rule 2.

#### (4) Tentative Institutions participating IRCI's Research Activities

Adopted in its original form (See appendix 10)

#### (5) Others

No agenda is submitted from the board members.