

## Privacy Statement

Last Updated: 20 March 2023

This privacy policy of the Ocktolife website and all applications. This policy is subject to change without notification and you shall be required to review the same regularly.

Ocktolife Inc. ("Ocktolife" or the "Company") is committed to protecting the privacy of individuals who visit the Company's Web sites and mobile applications ("Visitors"), individuals who register to use the Services as defined below ("Customers. This Privacy Statement describes Ocktolife's privacy practices in relation to the use of the Company's Web sites and the related applications and services offered by Ocktolife (the "Services").

We are committed to protecting the privacy and accuracy of your personally identifiable information to a reasonable extent possible, subject to provisions of the law. Other than as required by laws that guarantee public access to certain types of information, or in response to subpoenas or other legal instruments that authorize disclosure, personally identifiable information is not disclosed without your express consent. For avoidance of doubt, the use of the Website ([www.Ocktolife.com](http://www.Ocktolife.com)) or any of its associated applications (collectively known as "the Application"lets se) shall constitute your express consent.

### 1. Covered sites and applications

This Privacy Statement covers the information practices of Web sites that link to this Privacy Statement, including: <http://www.Ocktolife.com>; (collectively referred to as "Ocktolife's Web sites" or "the Company's Web sites") along with the Company's mobile applications Ocktolife user edition and fixed edition (collectively referred to as "Ocktolife's mobile applications" or "the Company's mobile applications"). Ocktolife's Web sites and mobile applications may contain links to other Web sites. The information practices or the content of such other Web sites are governed by their privacy statements which are stated on their Web sites. The Company encourages you to review the privacy statements of other Web sites to understand their information practices. This Privacy Policy discloses Ocktolife.com's practice with respect to the information collected from the users of the Website or native mobile applications. Ocktolife.com and native mobile applications are for commercial purposes by virtue of a Platform License Agreement. By visting and using the Website or native mobile applications you agree to accept the terms of this Privacy Policy as well as the Website and native mobile applications's Terms of Use. By accessing or using the Website and mobile applications, you expressly consent to our use and disclosure of your personal information in any manner described in this Privacy Policy. This Privacy Policy extends to both, users who visit the Website or native mobile applications but do not transact business on the Website or native mobile applications as well as users who are registered on the Website or native mobile applications.

### 2. Collected Information and use

Categories of personally identifiable information collected by the Application include all details submitted through the Application. The submission of such information through the Application shall mean that consent has been given under Sections 13, 14 and/or 15 of the Personal Data Protection Act 2012. The secondary purpose is for us to serve you the most relevant advertisements according to your profile and needs. All information and documents transmitted via the Application will be protected and secured in the most reasonable and secure method available. Additionally, the Web server hosting this service collects, at least temporarily, the following information: Internet Protocol (IP) address of device being used; Web pages requested; referring Web page; browser used; date and time. This information is collected to monitor the use of the Application. We may use IP-address and device information and anonymous-browser history to report information about site accesses and for profiling purposes. This information is generally used to improve our application presentation and utilization. We also may use IP address information for troubleshooting purposes.

### 3. Disclosure of collected information

Other than as set out in this policy, we will not disclose or share, without your express consent, personally identifiable information, except for certain explicit circumstances in which disclosure may be required by law. Your personally identifiable information will not be distributed or sold to third-party organizations.

### 4. Cookie or tracking technology

The Application may use cookie and tracking technology depending on the features offered. Cookie and tracking technology are useful for gathering information such as browser type and operating system, tracking the number of visitors to the Site, and understanding how visitors use the Application. Cookies can also help customize the Application for visitors. Personal information cannot be collected via cookies and other tracking technology, however, if you previously provided personally identifiable

information, cookies may be tied to such information. Aggregate cookie and tracking information may be shared with third parties.

#### 5. Distribution of Information

We may share information with governmental agencies or other companies assisting us in fraud prevention or investigation. We may do so when: (1) permitted or required by law; or, (2) trying to protect against or prevent actual or potential fraud or unauthorized transactions; or, (3) investigating fraud which has already taken place. The information is not provided to these companies for marketing purposes.

#### 6. Public forums and testimonials

Ocktolife may provide blogs, boards, social forums, or chat rooms on the Company's Web sites. Any personal information you choose to submit in such a forum may be read, collected, or used by others who visit these forums, and can result in sending you unsolicited messages. Ocktolife is not responsible for the personal information you choose to submit in these forums. Ocktolife posts Customer testimonials on the Company's Web sites that contain information such as Customer names and titles. Ocktolife obtains the consent of each Customer prior to posting any information on such a list or posting testimonials.

#### 7. Collected information transfers

The Company primarily stores Data About Ocktolife Customers and transactional data is secured hosted servers. To facilitate Ocktolife's global operations, the Company may transfer and access such information from around the world, including from other countries in which the Company has operations.

#### 8. Correcting your information

Customers may update or change their registration information by editing their user record. To update a user profile, please login to appropriate applications and enter username and password and click "Setup or Settings". To update an organization's information, please login to <http://www.Ocktolife.com/> with username and password. To discontinue your account, please email [support@Ocktolife.com](mailto:support@Ocktolife.com).

#### 9. Customer Data

Ocktolife Customers may electronically submit data or information to the Services for hosting and processing purposes ("Customer Data"). Ocktolife will not review, share, distribute, or reference any such Customer Data except as provided in the Ocktolife Subscription agreement (specifically "Terms of Use" appendix). As detailed in that document, Ocktolife may access Customer Data only for the purpose of providing the Services or preventing or addressing service or technical problems or as may be required by law.

#### 10. Security

Ocktolife uses robust security measures to protect Data. The mechanism includes security measures at different levels – network, data center, application, and data.

#### 11. Changes to this Privacy Statement

Ocktolife reserves the right to change this Privacy Statement. Ocktolife will provide notification of the material changes to this Privacy Statement through the Company's Web sites at least thirty (30) business days prior to the change taking effect.

#### 12. Contacting us

Questions regarding this Privacy Statement or the information practices of the Company's Web sites should be directed to [Ocktolife@Ocktolife.com](mailto:Ocktolife@Ocktolife.com)