Dedicated scanners for the government sector

Government offices still rely heavily on paper documents, but they are increasingly transitioning to paperless filing and archives. As this transition progresses, HP dedicated scanners can aid these government professionals, helping them adhere to evolving regulations, manage storage costs, and save money by scanning important documents securely and confidently right at their desk or via a network. HP scanners deliver high-quality documents, are compatible with major e-filing systems, and help government offices keep up with complicated record-keeping and compliance requirements.

Identifying potential customers and starting the conversation

Anna
Secretary at a DA's office

What does she scan?
Petitions to be e-filed with the court, letters, and citations

How often?
Daily up to 10 times a day, 25–40 pages at a time

What features matter to her?
Colour scanning, a small footprint, scanning speed, sleep mode, and optical character recognition (OCR)

Why does she want a dedicated scanner?
"These individual scanners are time-savers. It's so much easier. It feeds my papers through, and I can email my documents to myself or whomever."

HP recommended scanner:
HP ScanJet Pro 2000 s1

Mary
Bankruptcy court case admin

What does she scan?
Bankruptcy documents filed over the counter, which are mostly A4

How often?
Daily, 10–30 pages at a time

What features matter to her?
Number of pages ADF can hold, grayscale scanning mode, scanner weight, and the range of supported formats

Why does she want a dedicated scanner?
"The scanner allows me to not have to constantly get up and go to someone else's desk. If I had to share, I'd have to wait."

HP recommended scanner:
HP ScanJet Enterprise Flow 5000 s4

George
Government administration analyst

What does he scan?
Invoices and other documents, occasionally on legal-size paper

How often?
Two times a week, less than 10 pages at a time

What features matter to him?
Wireless, high resolution, ability to edit documents (i.e., create fillable forms), and ability to scan several documents and split them up as needed without having to scan one at a time

Why does he want a dedicated scanner?
"I feel like an MFP takes up more space, and I don't have room for that in my work area."

HP recommended scanner:
HP Digital Sender Flow 8500 fn2 Document Capture Workstation

Purchasers spotlight

Who they are: Directors of facilities, IT managers, buyers, procurement specialists, controllers
What influences their purchase decision: Peer reviews, online research, vendor consultations
What features matter to them: Speed, small footprint, resolution, OCR software, high-capacity ADF, wireless capabilities, reliability, and price

Qualifying questions

What will you be scanning? How often? How many pages?
How fast would you like the scanner to scan pages?
Where will this scanner be located? On a desktop? Or in a central area?
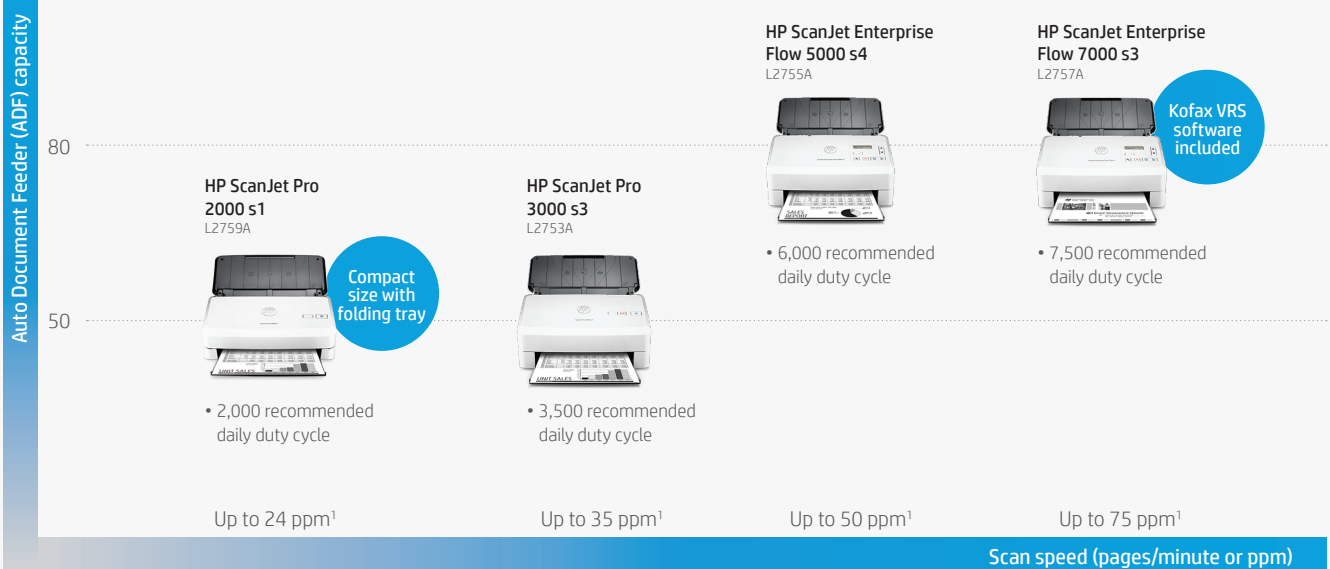What will you do with the scans? Where will they go?

Help me choose the right scanner

All scanners can scan both sides of the page in colour at the same time.
All scanners include I.R.I.S. ReadIris Pro—the OCR (optical character recognition) software that turns scans into editable text.
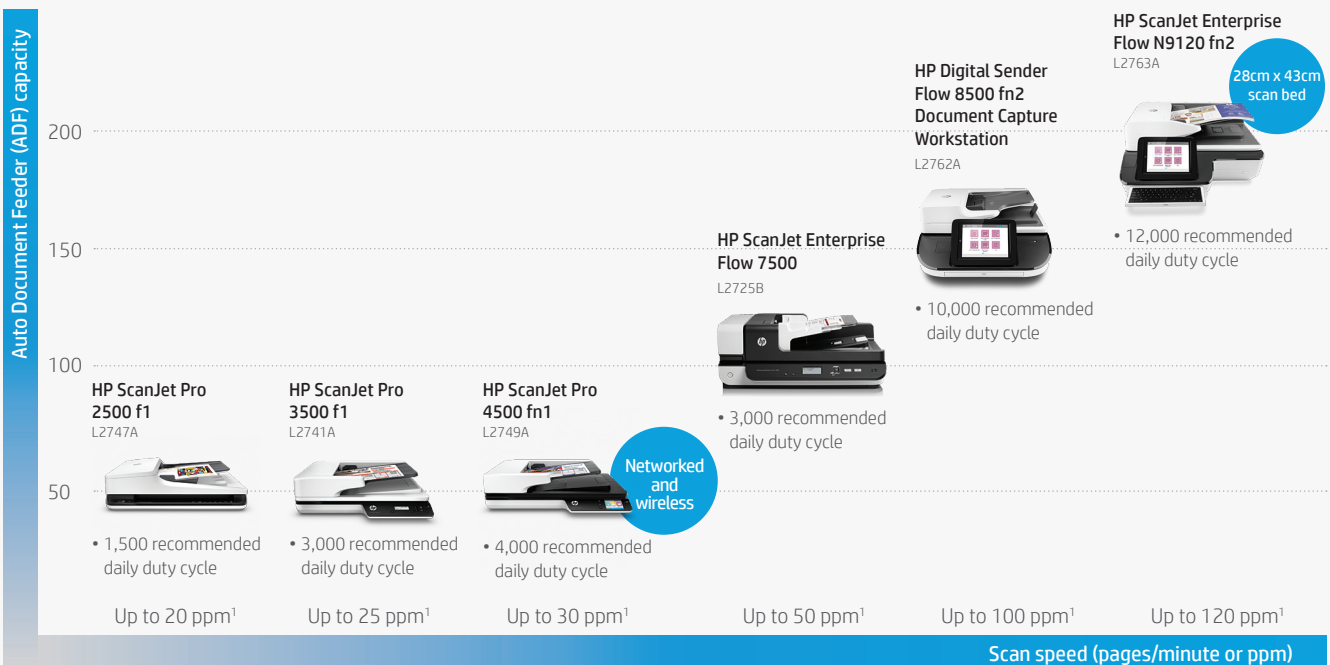
Sheet-feed scanners

Ideal for letter-size paper and mixed flat media of various sizes, including brochures, receipts, business cards, and laminated ID cards

Auto Document Feeder (ADF) capacity

80

50

HP ScanJet Enterprise Flow 5000 s4
L2755A
• 6,000 recommended daily duty cycle

HP ScanJet Enterprise Flow 7000 s3
L2757A

Kofax VRS software included

• 7,500 recommended daily duty cycle

HP ScanJet Pro 2000 s1
L2759A

Compact size with folding tray

• 2,000 recommended daily duty cycle

HP ScanJet Pro 3000 s3
L2753A
• 3,500 recommended daily duty cycle

Up to 24 ppm[1] Up to 35 ppm[1] Up to 50 ppm[1] Up to 75 ppm[1]

Scan speed (pages/minute or ppm)

Flatbed scanners

Ideal for sheets of paper, ID cards, and items like books and magazines

Auto Document Feeder (ADF) capacity

200

150

100

50

HP ScanJet Enterprise Flow N9120 fn2
L2763A

28cm x 43cm scan bed

• 12,000 recommended daily duty cycle

HP Digital Sender Flow 8500 fn2 Document Capture Workstation
L2762A
• 10,000 recommended daily duty cycle

HP ScanJet Enterprise Flow 7500
L2725B
• 3,000 recommended daily duty cycle

HP ScanJet Pro 2500 f1
L2747A
• 1,500 recommended daily duty cycle

HP ScanJet Pro 3500 f1
L2741A
• 3,000 recommended daily duty cycle

HP ScanJet Pro 4500 fn1
L2749A

Networked and wireless

• 4,000 recommended daily duty cycle

Up to 20 ppm[1] Up to 25 ppm[1] Up to 30 ppm[1] Up to 50 ppm[1] Up to 100 ppm[1] Up to 120 ppm[1]

Scan speed (pages/minute or ppm)

To learn more about the full scanner portfolio specifications, click here.[2]

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