

**KARNATAKA VIKAS GRAMEENA BANK.**

**HEAD OFFICE DHARWAD.**

STATIONERY AND RECORD DIVISION.

REF: KVGB/SRC/PBG/CALENDAR/1/2024-25

DATE: 20.09.2024

**NOTICE INVITING TENDOR**

TO:-

All Eligible Bidders

Dear Sir,

KARNATAKA VIKAS GRAMEENA BANK, Stationery Department at 1<sup>ST</sup> floor of Annex building Head Office P.B Road Dharwad invites sealed bids from the printers & supplies for supply of Karnataka Vikas Grameena Bank's wall calendar for the year 2025 as per specification given here under.

In this connection, sealed technical bid & commercial bid are invited from the eligible bidders for supply of Karnataka Vikas Grameena Bank's wall calendar for the year 2025 as per the following specifications.

**SPECIFICATION FOR BANK'S WALL CALENDAR FOR THE YEAR 2025**

1	Size	10.75"x17.5"
2	Paper	90GSM Sinarams art paper (The Bidder:- Should submit only one paper sample with paper brand and company name which they propose to quote, Should provide deliverables strictly as per specifications, for which original paper purchase invoice & paper lab report, will have to be produced at the time of submission of bill.)
3	Printing	Printing on all pages with logo in multi color. Vernacular-in kannada language. Specimen may be collected from our Public Relation Cell Head Office
4	Binding	As per specimen with good quality
5	Capacity	6(six) sheets in one calendar
6	Quantity	200000 (Two lakh only) (to be supplied in corrugated boxes containing 250 calendars each)
7	Final date of delivery	2-12-2024
8	Last date & time for request of the	15/10/2024 before 12:00 PM



	tender	
9	The date and time for closing	15/10/2024 At 1:00 PM
10	The date & time for technical bid opening	16/10/2024 at 3:00 PM
11	The date & time for commercial bid opening	Shall be intimated later for eligible bidders

The NIT (Notice inviting tender) can be obtained from the following address during office hours on all working days between 10AM to 4PM.

Karnataka Vikas Grameena Bank.  
Head Office, Stationery Department  
1<sup>st</sup> floor, Annex Building .  
P.B Road-Dharwad.

**DETAILS:**

**Bid reference:** KVGB/SRC/PBG/CALENDAR/1/2024-25 DT 20/09/2024

**Last date & time for submission of bid:** 15/10/2024 till 12:00 PM

**Date & time for opening of technical bid:** 16/10/2024 At 3:00 PM

**Date of opening of commercial bid:** to be notified later to the eligible bidders

**Place of opening of bid:** KVG Bank, Head Office Dharwad-580001

**Address of communication:** KVG Bank, SRC, Head Office Dharwad-580001

The technical & commercial bids must be submitted separately in two covers within the stipulated time period, giving full particulars.

All bid must be accompanied by earnest deposit of Rs-25000/- in the form of DD favoring KARNATAKA VIKAS GRAMEENA BANK payable at Dharwad & should be submitted with technical bid. However, those who have exemption certificate from NSIC/Similar Government authorities as per provision of MSME Act will be exempted from submission of EMD subject to the submission of valid document/certificate to that effect.

Technical bids will be opened in the presence of the bidders representatives who choose to attend on the specified date & time. Technically qualified bids will be taken up for further processing.

No further discussion/interface will be granted to bidders whose bids have been disqualified on technical or any other grounds declared/established as per terms and condition of the RFP/NIT.

Karnataka Vikas Grameena Bank reserves the right to accept or reject, in part or full, any or all the offers without assigning any reasons whatsoever



## **INSTRUCTION TO BIDDERS.**

### **The bidders should furnish/fulfill the following details-**

- Name of the printer company,
- Year of establishment,
- Complete address & along with e-mail address, contact number & website if any.
- Proof of supply of Bank's wall calendar to Nationalized Banks/Govt. Organizations/reputed companies (please furnish with documentary proof like copies of purchase order etc).
- Submit copy of Audited Financial statement and VAT/GST or Sales Tax clearance certificate for the year 2023-24. In case audit for 2023-24 is yet to be completed, Audited Financial Statement for 2022-23 along with an un-audited copy of financial statement for 2023-24 may be submitted.
- The bidders should have at least three years of experience (in last 5 years) in calendar making.
- (Please submit proof -copies of order).
- The bidders must submit samples of their earlier work of Calendar making having printer's line showing their name.
- The bidders not empanelled with Bank should submit a refundable **SECURITY DEPOSIT** OF Rs-50000/- (Rupees Fifty thousand only) in the form of demand draft in favor of KARNATAKA VIKAS GRAMEENA BANK payable at Dharwad issued by a scheduled Indian Bank.
- For Bank's empanelled printers the performance guarantee, as held with the Bank, will be deemed as security Deposit or performance guarantee as the case may be.
- The technical bid and commercial bid should be prepared in an organized and neat manner.
- Sample of paper should be submitted with the technical bid.



**The technical bid must not contain any price information.** All the tender documents should be duly signed by the supplier on each papers in due acceptance of terms and conditions. Bids without EMD will be rejected.

**Both bids should be submitted in separate sealed envelopes** and placed in closed cover super scribed "enquiry no KVGB/SRC/PBG/CALENDAR/1/2024-25 DATED 20/09/2023"

**Mention clearly on the top of the envelope TECHNICAL BID or COMMERCIAL BID.**

The commercial bid should give all relevant price information and should not contradict the technical bid and masked commercial bid in any manner.

The bidder shall indicate on the appropriate price schedule, specifying the unit price of the goods proposed to be supplied.

The bidders are advised in their own interest to quote the best possible offer for the item offered.

The bid prepared by the bidder, all correspondence and documents relating to the bid exchanged by the bidder & purchaser, shall be written in English.



(DILIP KUMAR)

**GENERAL MANAGER**



**Format of commercial bid-**

To:-  
The Chairman  
Karnataka Vikas Grameena Bank.  
Stationery Department, Head Office.  
P.B. Road, Dharwad.

Dear Sir,

SUB: Printing & supply of Karnataka Vikas Grameena Bank's calendar for the year 2025.

Your enquiry No: KVGB/SRC/PBG/1/2024-25 DATED 20.09.2024.

In response to your above enquiry, we here by submit our bids as under for supply of Karnataka Vikas Grameena Bank's wall calendar per specifications

	In INR.
Rate per pc of Karnataka Vikas Grameena Bank's Calendar inclusive of excise duty,cess.edu cess, insurance charges, CST/VAT/GST as applicable, Transportation cost(delivery at 1 <sup>ST</sup> floor of Annex building ,HO Dharwad)etc	
Total	

Signature of the authorized person with seal

Name & designation

Organization

Place :

Date :

