

UNESCO / Kingdoms Institute: Kingdom of Saudi Arabia – AIUla Fellowships Programme 2022

Application Guide

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1. Introduction

Within the framework of the strategic cooperation between UNESCO and the Royal Commission for AIUla to protect, develop and promote AIUla in UNESCO's fields of competence and to contribute to the achievement of the 2030 Agenda for Sustainable Development, UNESCO and the Kingdoms Institute, the main instrument of Royal Commission for AIUla for research and conservation of Heritage, will jointly convene 5 fellows in the field of Heritage Research, Conservation and Management for a 10-month fellowship programme.

With the aim of improving the scientific knowledge on Heritage Research and Conservation and strengthening World Heritage management capacity, including with regards to emergency preparedness and response, this programme provides additional learning opportunities to highly-skilled heritage experts and professionals, by combining on-the-field training in the Kingdoms Institute, with on-the-job experience in the culture/heritage-related programmes and activities of UNESCO.

The programme will last for 10 months and take place in two phases. In the Phase 1, the five (5) selected professionals will undertake a 4-month fellowship at the Kingdoms Institute in the region of AIUla of Saudi Arabia. The Phase 2 will constitute a 6-month sponsored traineeship in UNESCO, and the five selected professionals will be assigned to UNESCO Paris Headquarters, or one of the three receiving Field Offices of UNESCO (in Amman, Cairo, or Venice).

2. Programme Timeline

The Programme Timeline is tentatively outlined hereunder:

Month/Year	Procedures
5 December 2022-5 January 2023	Application Submission
January – early March 2023	Selection of candidates
Late March 2023	Award of fellowships
April - August 2023	Fellowship Phase 1
September 2023 – March 2024	Fellowship Phase 2

3. General Requirements

For the first edition of the programme, nationals from the following invited Member States are invited to apply:

Algeria, Bahrain, Egypt, Iraq, Jordan, Kuwait, Lebanon, Libya, Mauritania, Morocco, Oman, Palestine, Qatar, Saudi Arabia, Sudan, Syrian Arab Republic, Tunisia, United Arab Emirates and Yemen

Applicants should meet the following general requirements:

- Be at least twenty-five (25) years old and under the age of forty (40) when applying.
- University degree (Master's Degree or equivalent) in the field of culture, Heritage management, architecture, urban planning/development, archaeology, conservation, museum management, cultural policies, international relations, social and human sciences or a related field. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of an advanced university degree.
- Language skills: Excellent knowledge of English (oral and written) and working knowledge of Arabic. Knowledge of French is preferable.

4. Profiles Envisaged

The main profiles sought for the first cohort of this programme are the following:

- Management of World Heritage Sites: 1 Fellowship.
- Heritage Research (Archaeology/Built Heritage/Intangible Cultural Heritage.): 2 Fellowships.
- Heritage Conservation, including with regards to emergency preparedness and response: 2 Fellowships

Please refer to **Annex I** for the Terms of Reference of the placement offers.

5. Required Application Documents :

- A Curriculum Vitae
- Certified photocopies of diplomas.
- An Application Form completed in English (1 page maximum).
- A motivation letter written in English (1 page maximum)
- A proposal form completed in English (maximum 3 pages), including the following mandatory information:
 - Title of the proposal;
 - Selection of the Fellowship profile (Management of World Heritage Sites / Heritage Research / Heritage Conservation);



- Brief presentation of the candidate (maximum 1 page);
 - Brief description of the proposal (1 page);
 - Why the candidate's proposal is innovative, and will be an added value for AIUla and UNESCO (1/2 page);
 - Date and signature.
- (vi) A copy of Passport with an expiry date later than July 2023.

Documents in a language other than English must be attached with a notarized English translation and all submitted documents must be clear, authentic, and valid.

6. Submission of Applications

Applications, with all the required documents should be submitted by email to ALULA2022@unesco.org by Midnight (Central European Time) on **5 January 2023** at the latest.

Applicants who submit incomplete application, or submit applications after the deadline, will not be considered.

7. Selection of Candidates

UNESCO and the Royal Commission for AIUla will jointly select the most qualified candidates for the 5 fellowship positions based on the results of assessment and interview, considering the joint commitment of UNESCO and the Saudi Authority to ensure gender equality and cultural diversity.

Shortlisted candidates will be contacted by UNESCO and invited for interviews. Both selected and non-selected candidates and the concerned National Commissions will be informed by e-mail of the result of the final selection by UNESCO.

8. Facilities Provided

(i) Phase 1 (April – August 2023)

- A round-trip international ticket in economy class to enter and exit the Kingdom of Saudi Arabia.
- A round-trip ticket in economy class to enter and exit the Region of AIUla.
- Accommodation, local transportation and food (7 days per week).
- Stipends to cover other living expenses in Saudi Arabia, in accordance with UN regulation and stipend rates for fellows and scholars in the Kingdom of Saudi Arabia.
- Medical Insurance provided by the Royal Commission for AIUla.
- Institutional quarantine in the Kingdom of Saudi Arabia, depending on sanitary regulations and procedures in the moment of arrival.

(ii) Phase 2 (September 2023 – March 2024)

- An international travel ticket in economy class to enter and exit the assigned duty station of UNESCO
- Stipends to cover meals, accommodation, local transportation, and other living expenses, in accordance with UN regulation and stipend rates for fellows and scholars in the assigned duty station.
- Medical Insurance provided by the Royal Commission for AIUla.



9. VISA

The Royal Commission for AlUla will sponsor the visas. The Fellows must make all the specific arrangements with Saudi Embassies or Consulates in their country of origin. All the issues related to the COVID compliance obligations (PCR tests and vaccination) that are mandatory to enter Saudi Arabia must be adequately accomplished and sponsored by the requesting Fellows and must be documented in advance to their travel to the country.